

**MINUTES
BETHEL TOWNSHIP BOARD OF SUPERVISORS
OCTOBER 12, 2017**

The workshop was held from 7:00 p.m. until 8:40 p.m. to discuss agenda items.

The regularly scheduled meeting of the Bethel Township Board of Supervisors was held at 8:40 p.m. at the Bethel Township Building, 3015 S. Pine Grove Street, Fredericksburg, Pa with the following township representatives present:

Terry Knapp	Supervisor
Charles Mengel, Sr.	Supervisor
Richard Rudy	Supervisor
Melissa Johnson	Township Manager
John Enck	Township Solicitor
Charles Hess	Township Engineer

Also in attendance were approximately five audience members.

The Call to Order was made and the Pledge to the Flag was completed.

COMMENTS – Lisa Rudy commented on the conference room chairs.

MINUTES - Charles Mengel, Sr. made a motion to approve the September 12, 2017 minutes as presented, seconded by Richard Rudy. All voted in favor.

ROADMASTER REPORT - Roadmaster Rudy gave a brief report.

Farmer's Drive – Dirt, Gravel and Low Volume Roads – Maintenance Project – Charles Mengel, Sr. made a motion to have Solicitor Enck review the contract and approve the supervisor's signatures approving the project for \$114,000.00, seconded by Terry Knapp. All voted in favor.

ENGINEERS BUSINESS - Engineer Hess reported on the following:

Shirk/Kauffman Subdivision Plan Approval – Charles Mengel, Sr. made a motion to approve the plan as presented, seconded by Richard Rudy. All voted in favor.

Stormwater Application and Fee Schedule – Richard Rudy made a motion to have the township manager and township solicitor review the fee schedule and prepare the resolution for consideration, seconded by Charles Mengel, Sr.

Bell and Evans - 585 Chestnut Hill Road - Letter of Credit Requests – Richard Rudy made a motion to release in its entirety the \$268,100.00 for the initial Site and Grading ESC plan, and reduce the Site Construction letter of credit by \$290,900.00 leaving a retainage of \$15,000.00 to ensure completion of the remaining items as recommended by the township engineer's letter dated October 11, 2017, seconded by Terry Knapp. Charles Mengel, Sr. abstained from voting due to being employed by Bell and Evans. The motion carried.

Woodland Payment Requests – Engineer Hess requested application #6 be considered for payment. Due to the request not being an agenda item, Chairman Knapp asked for comments from the audience.

After a lengthy discussion on the flagger issue, Charles Mengel, Sr. made a motion to approve payment application #6 in the amount of \$29,724.85, for the final site work payment, when the following close out documents have been submitted to the township; final waiver liens, maintenance bond, affidavit of payment of debts and claims, state of surety company, as recommend by the township engineer, seconded by Richard Rudy. All voted in favor.

Supervisor Mengel questioned as-built plans being submitted to show where the changes were made. Engineer Hess will inquire with Woodland.

George Eash Stormwater Escrow – Mr. Eash requested his escrow monies be released during the workshop. Due to the request not being an agenda item, Chairman Knapp asked for comments from the audience. James Shotzberger commented that he thought it was a very generous offer.

Richard Rudy made a motion to approve the release of the George Eash stormwater escrow after Engineer Hess inspects the property and confirms the funds can be released, seconded by Charles Mengel, Sr. All voted in favor.

SOLICITOR BUSINESS – Solicitor Enck reported on the following:

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CPA Firm - Charles Mengel, Sr. made a motion to approve motion to authorize Solicitor Enck to prepare a resolution and advertisement to appoint the CPA Firm, Garcia Garman and Shea, PC for the 2017 audit only, seconded by Richard Rudy. All voted in favor.

Snyder/Collins Land Development - No action.

International Property Code - No action. Letter dated 9/28/17

Spruce Street Maintenance - No action. Letter dated 10/11/17

Gerald Musser – Mountain Stream Village Phase III – Outstanding Invoice fro Street Light Installation – Richard Rudy made a motion to approve solicitor Enck doing some research on the agreement and send Gerald Musser a letter regarding the outstanding invoice in the amount of \$8,000.00, seconded by Charles Mengel, Sr. All voted in favor.

RECREATION REPORT – Chairman Knapp gave a brief report.

Fredericksburg Eagle Hotel Sign - Terry Knapp made a motion to waiver the 2018 sign fee of \$200.00 for the Fredericksburg Eagle Hotel, due to the sign being off the fence for at least a month and found in the Northern Lebanon Little League shed, seconded by Richard Rudy. All voted in favor.

FSWA REPORT – None, the FSWA representative was not in attendance.

FINANCIAL REPORT - Charles Mengel, Sr. made a motion to approve the Financial Report as presented in the meeting packet, subject to audit, seconded by Richard Rudy, subject to audit. All voted in favor.

BILLS PAYABLE – Charles Mengel, Sr. made a motion to approve the Bills Payable as presented in the meeting packet, seconded by Richard Rudy. All voted in favor.

OLD BUSINESS

Small Garage Addition – Proposals were received from Gene Kreitzer General Construction for \$6,252.00 and Shilling Construction for \$5,074.00.

Richard Rudy made a motion to approve the proposal from the lowest responsible bidder, Shilling construction for \$5,074.00, seconded by Charles Mengel, Sr. All voted in favor.

NEW BUSINESS

2017 Lebanon County Association of Township Officials Annual Conference - Charles Mengel, Sr. made a motion to approve Richard Rudy attending the 2017 Lebanon County Association of Township Officials Annual Conference on October 12, 2017 and to compensate him at his hourly wage, seconded by Terrance Knapp. Richard Rudy abstained from voting. The motion carried.

2018 MMO Obligation - Charles Mengel, Sr. made a motion that the Board reviewed and approved the 2018 MMO in the amount of \$25,764.00, seconded by Richard Rudy. All voted in favor.

Municipal Building Open House – Charles Mengel, Sr. made a motion to approve the open house on November 18, 2017 from 10 am until noon, seconded by Charles Mengel, Sr. All voted in favor.

Camp Strause Fire Company - Fire Relief – Charles Mengel, Sr. made a motion to schedule a work session with the fire relief officers listed on audit, the fire company officers and the township attorney, seconded by Terry Knapp. All voted in favor.

Arlin and Stacy Zimmerman Ag Security - Acknowledgement Proposal – Charles Mengel, Sr. made a motion to acknowledge the Ag Security proposal from Arlin and Stacy Zimmerman, seconded by Richard Rudy. All voted in favor.

Fredericksburg Fire Police Special Duty Requests – Charles Mengel, Sr. made a motion to approve the Fredericksburg Fire Police Special Duty requests of October 31, 2017 for Trick or Treat and November 26, 2017 for the Tree Lighting Ceremony, seconded by Richard Rudy. All voted in favor.

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ADJOURNMENT - With no further business, Richard Rudy made a motion to adjourn the meeting at 9:40 p.m., seconded by Charles Mengel, Sr. All voted in favor.

Respectfully Submitted,

**Melissa Johnson
Secretary**