

**MINUTES  
BETHEL TOWNSHIP BOARD OF SUPERVISORS  
FEBRUARY 8, 2018**

The workshop was held from 7:00 p.m. until 7:56 p.m. to discuss agenda items.

The regularly scheduled meeting of the Bethel Township Board of Supervisors was held at 7:56 p.m. at the Bethel Township Building, 3015 S. Pine Grove Street, Fredericksburg, Pa with the following people present:

Shawn Hernley	Supervisor
Charles Mengel, Sr.	Supervisor
Richard Rudy	Supervisor
Melissa Johnson	Township Manager
John Enck	Township Solicitor
Charles Hess	Township Engineer

Also, in attendance were approximately six (6) audience members.

The Call to Order was made and the Pledge to the Flag was completed.

**ANNOUNCEMENT** – Chairman Mengel announced that an executive session was held on January 18, 2018 at 9 a.m. at the Bethel Township Municipal Building to discuss personnel issues. Township Supervisors; Charles Mengel, Sr., Richard Rudy and Shawn Hernley were in attendance.

**COMMENTS** – A brief discussion was held in the workshop with Brent McFeaters from Matthew and Hockley regarding his brief update on the Snyder/Collins storage shed plan.

James Shotzberger questioned the salt shed capacity, and Allen Seyfert questioned how to get on the snow emergency equipment list.

**MINUTES OF THE JANUARY MEETING** – Shawn Hernley made a motion to approve the January minutes, as corrected, seconded by Richard Rudy. All voted in favor.

**ROADMASTER REPORT** - Richard Rudy gave a brief report.

**Bid Results** – Richard Rudy made a motion to accept the bids from the Brent Group for the of amount of \$525.00 for the V-Snow Plow, Vaughan Haywood for the amount of \$775.00 for the Straight Blade Snow Plow and Kevin Cormwell for the amount of \$975.00 for the 8 ft. Sweepest, seconded by Shawn Hernley. All voted in favor.

**ENGINEERS BUSINESS** – Chuck Hess reported on the following:

**Clovis and Joanna Crane** – Shawn Hernley made a motion to enter into the Stormwater Facilities Construction, Management, and Operation Agreement and Declaration of Easement with the Cranes, seconded by Richard Rudy. All voted in favor.

Shawn Hernley made a motion to approve the stormwater plan as presented, seconded by Richard Rudy. All voted in favor.

**Farmers Drive Phase II, Dirt, Gravel, and Low Volume Roads Maintenance Project Agreement** - Richard Rudy made a motion to approve signing the Farmers Drive Phase II, Dirt, Gravel and Low Volume Roads Maintenance Project Agreements as presented, seconded Shawn Hernley. All voted in favor.

Richard Rudy made a motion to approve McCarthy Engineering bidding, Phase I and Phase II together, seconded by Shawn Hernley. All voted in favor.

**Bell and Evans Realty II, LLC – Hatchery Building** – Richard Rudy made a motion to accept the as-built plan as presented and to release the letter of credit in the amount of \$15,000.00, seconded by Shawn Hernley. Charles Mengel, Sr. abstained from voting due to being employed by Bell and Evans. The motion carried.

**Lebanon Valley Distribution Center** – Shawn Hernley made a motion to table the request to release the letter of credit until all requirement documents are signed and returned to the township, seconded by Richard Rudy. All voted in favor.

**Mountain Stream Village Phase IV** – Richard Rudy made a motion to reduce the letter of credit for Mountain Stream Village Phase IV by \$17,598.41 with a retainage balance of \$136,108.00, seconded by Shawn Hernley. All voted in favor.

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**Woodland Contractors, Inc.** – Richard Rudy made a motion to table issuing the site work final payment until the outstanding issues with the Highway Occupancy Permit are taken care of and any other issue(s) the Supervisors may have with the site work, seconded by Shawn Hernley. All voted in favor.

**Lowell and Josephine Nolt** – Richard Rudy made a motion to accept the time extension of May 28, 2018, seconded by Shawn Hernley. All voted in favor.

**Fredericksburg United Methodist Church and Planning Waiver and Non-Building Declaration** – Richard Rudy made a motion to approve the Planning Waiver and Non-Building Declaration as presented, seconded by Shawn Hernley. All voted in favor.

Shawn Hernley made a motion to approve the plan as presented, seconded by Richard Rudy. All voted in favor.

**SOLICITOR BUSINESS** - John Enck reported on the following:

**Arlin and Stacy Zimmerman Ag Security** – Shawn Hernley made a motion to adjourn the regular meeting at 8:11 p.m. to hold the Ag Security Hearing for Arlin and Stacy Zimmerman, seconded by Richard Rudy. All voted in favor.

Chairman Mengel reconvened the meeting at 8:20 p.m.

Shawn Hernley made a motion to approval the Ag Security Proposal for Arlin and Stacy Zimmerman, seconded by Richard Rudy. All voted in favor.

Solicitor Enck will prepare the resolution to be adopted at the March 8, 2018 meeting.

**Gerald Musser – Mountain Stream Village Phase III – Outstanding Invoice for Street Lights** – Solicitor Enck is waiting on a response from Attorney Christianson.

**Township Boundary Line – Township Line Drive and Circle Drive** – Discussion will be held in executive session due to possible litigation.

**Resolution 020818** – Richard Rudy made a motion to adopt Resolution 020818 - Amending and Restating Resolution 010317 by Revising the Review Fee Deposits to be Paid when Filing Application for the Approval of Plans, Adopting an Application Form, and Requiring Reimbursements to the township of Costs and Expenses Incurred by the Township that are Related to the Plan Approval Process, seconded by Shawn Hernley. All voted in favor.

**Vacant Auditor Position – 4 Year Term** – Supervisor Rudy asked if anyone from the floor was interested in the vacant auditor position for a four (4) year term.

With no interest from the floor, Richard Rudy made a motion to appoint Terrance Knapp to the vacant auditor position for a four (4) year term, seconded by Shawn Hernley. All voted in favor.

**RECREATION REPORT** - None.

**FSWA REPORT** - None.

**FINANCIAL REPORT** – Richard Rudy made a motion to approve the Financial Report as presented in the meeting packet, subject to audit, seconded by Shawn Hernley. All voted in favor.

**BILLS PAYABLE** – Richard Rudy made a motion to approve the Bills Payable as presented in the meeting packet, seconded by Shawn Hernley. All voted in favor.

**OLD BUSINESS**

**Mt. Zion Fire Companies Box Alarms** – Richard Rudy made a motion to approve the Mt. Zion Fire Companies Box Alarms, seconded by Shawn Hernley. All voted in favor.

Kevin Snader and Lisa Rudy commented.

**Set 2018 Wages** – Richard Rudy made a motion to set the Cleaning Lady, Crossing Guards, and Maintenance Crews wages as previously discussed in the executive session, effective January 1, 2018, seconded by Shawn Hernley. All voted in favor.

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**Resolution 020818-A** – Richard Rudy made a motion to adopt Resolution 020818-A – Manager Wage, effective January 1, 2018, seconded by Shawn Hernley. All voted in favor.

**NEW BUSINESS**

**Proclamation – Recognize the Month of April, 2018 as “Pennsylvania 811 Safe Digging Month”** – Richard Rudy made a motion to approve the Proclamation to Recognize the Month of April, 2018 as “Pennsylvania 811 Safe Digging Month”, seconded by Shawn Hernley. All voted in favor.

**COSTARS – Sodium Chloride (Road Salt) August 2018 – July 2019** – Richard Rudy made a motion to approve the COSTARS Sodium Chloride (Road Salt) for August 2018-July 2019 for 700 tons, seconded by Shawn Hernley. All voted in favor.

**Stipend to the Township Designee to the Greater Lebanon Refuse Authority** - Richard Rudy made a motion to approve the Stipend to the Township Designee to the Greater Lebanon Refuse Authority as recommend by the Greater Lebanon Refuse Authority, seconded by Shawn Hernley. All voted in favor.

**C.M. High, Inc. – Repair Estimate \$692.03** – Richard Rudy made a motion to approve the C.M. High, Inc. repair estimate of \$692.03, seconded by Shawn Hernley. All voted in favor.

**Tomlinson Bomberger - Brush Control for \$1,909.44** – Richard Rudy made a motion to approve the Tomlinson Bomberger brush control proposal for \$1,909.44 for 2018, seconded by Shawn Hernley. All voted in favor.

**Estimate to Paint Buildings** – Richard Rudy made a motion to accept the estimate for painting and pressure washing of the maintenance garage, small garage and the shed from E.M. Esh Spray Painting, LLC for \$3,500.00, seconded by Shawn Hernley. All voted in favor.

James Sholtzberger commented.

**ADJOURNMENT** - With no further business, Richard Rudy made a motion to adjourn the meeting at 8:38 p.m., seconded by Shawn Hernley. All voted in favor.

**Respectfully Submitted,**

**Melissa Johnson  
Secretary**