

**MINUTES  
BETHEL TOWNSHIP BOARD OF SUPERVISORS  
SEPTEMBER 14, 2017**

The workshop was held from 7:00 p.m. until 7:39 p.m. to discuss agenda items.

The regularly scheduled meeting of the Bethel Township Board of Supervisors was held at 7:40 p.m. at the Bethel Township Building, 3015 S. Pine Grove Street, Fredericksburg, Pa with the following people present:

Terry Knapp	Supervisor
Charles Mengel, Sr.	Supervisor
Richard Rudy	Supervisor
Melissa Johnson	Township Manager
John Enck	Township Solicitor
Charles Hess	Township Engineer

Also in attendance were approximately eleven audience members.

The Call to Order was made and the Pledge to the Flag was completed.

**ANNOUNCEMENT** - An executive session was held 9/11/17 at 9 a.m. at the Bethel Township Municipal Building, for the township solicitor and township engineer to inform the supervisors regarding stormwater management and land development procedures. Terrance Knapp, Richard Rudy, Charles Mengel, Sr., John Enck, Charles Hess, and Jeremy Bentz were in attendance.

**COMMENTS** – None.

**MINUTES** - Charles Mengel, Sr. made a motion to approve the August 10, 2017 minutes as presented, seconded by Richard Rudy. All voted in favor.

**ROADMASTER REPORT** - Roadmaster Rudy gave a brief report.

**Executive Session - Center Street and Mill Street** - An executive session was held from 8:02 p.m. until 8:44 p.m.

**2017 Application for County Aid** – Richard Rudy made a motion to approve the 2017 Application for County Aid for \$5,007.00 for general maintenance, seconded by Charles Mengel, Sr. All voted in favor.

**Penn Dot Agreement - 2017-2018 Winter Season** - Richard Rudy made a motion to enter into the terms of payment(s) and accept the payment amount of \$13,728.71, seconded by Charles Mengel, Sr. All voted in favor.

**ENGINEERS BUSINESS** - Engineer Hess submitted reported on the following:

**LVMHC Waste Water Treatment Plant** – Richard Rudy made a motion to enter into the Stormwater Management Agreement and Declaration of Easement with the owner's of the Lebanon Valley Mobile Home Park, seconded by Charles Mengel, Sr. All voted in favor.

Charles Mengel, Sr. made a motion to enter into the Subdivision and Land Development Improvements Agreement with the owner's of the Lebanon Valley Mobile Home Park, seconded by Richard Rudy. All voted in favor.

Charles Mengel, Sr. made a motion to approve the plan as presented, seconded by Richard Rudy. All voted in favor.

**Bell and Evans - Letter of Credit Request** – Richard Rudy made a motion to release the letter of credit of \$68,793.64 in its entirety, seconded by Terry Knapp. Charles Mengel, Sr. abstained from voting due to being employed by Bell and Evans. The motion carried.

**Woodland Payment Requests** - Charles Mengel, Sr. made a motion to approve payment application #5 in the amount of \$46,847.86 as recommend by the township engineer, seconded by Richard Rudy. All voted in favor.

**SOLICITOR BUSINESS** – Solicitor Enck reported on the following:

**Lebanon Valley Distribution Center** - No action until new project is finished.

**S. Gerald and Karen Musser - Letter of Credit** – No action. Solicitor Enck has not received a response from the Musser's regarding his June letter.

**RECREATION REPORT** – Chairman Knapp gave a brief report.

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**FSWA REPORT** – None, the FSWA representative was not in attendance.

**FINANCIAL REPORT** - Charles Mengel, Sr. made a motion to approve the Financial Report as presented in the meeting packet, subject to audit, seconded by Richard Rudy, subject to audit. All voted in favor.

**BILLS PAYABLE** – Charles Mengel, Sr. made a motion to approve the Bills Payable as presented in the meeting packet, seconded by Richard Rudy. All voted in favor.

**OLD BUSINESS**

**Fredericksburg Fire Co. Phantom Box Change - Authorization Request Form** – Richard Rudy made a motion to sign the Fredericksburg Fire Co.'s Phantom Box Change Authorization Request Form, seconded by Charles Mengel, Sr. All voted in favor.

**Small Garage Addition** – No action, Supervisor Mengel will get an updated estimate from one of the contractors.

**Shannon Smith – Electrical Change Order \$1,469.28** – Charles Mengel, Sr. made a motion to sign the electrical change in order in the amount of \$1,469.28 from Shannon Smith one week after the outstanding items are taken care of, seconded by Richard Rudy. All voted in favor.

**Oil Boiler & Electric Water Heater – 137 S. Center Street** – Richard Rudy made a motion to approve the estimate from S.J. Moyer for the replacement of the Oil Boiler & Electrical Water Heater at 137 S. Center Street for the amount of \$5,995.00, seconded by Charles Mengel, Sr. All voted in favor.

**NEW BUSINESS**

**Crossing Guard** – Charles Mengel, Sr. made a motion to hire Brian Smith as a crossing guard at \$8.00 an hour, seconded by Richard Rudy. All voted in favor.

**Trick-or-Treat Night** – Richard Rudy made a motion to approve October 31, 2017 from 6:00 p.m. until 8:00 p.m. for Trick-or-Treat Night, seconded by Charles Mengel, Sr. All voted in favor.

**Sale of Personal Property – Act 21 of 2017** - Richard Rudy made a motion to adopt Resolution 091417 - Sale of Personal Property - increasing the threshold from \$1,000 to \$2,000 for personal property that the township wants dispose of without bidding, seconded by Charles Mengel, Sr. All voted in favor.

**Property Maintenance Ordinance 111413C** – Richard Rudy made a motion to approve Solicitor Enck researching the regulations on changing the language in the ordinance to be able to use the most recent edition of International Property Maintenance Code, seconded by Charles Mengel, Sr. All voted in favor.

**Ray Stichler Agenda Request** – Ray Stichler was present to discuss the maintenance of Spruce Street.

Richard Rudy made a motion to approve Solicitor Enck researching the townships requirements to maintain a road within the township, with assists by the township engineer if necessary, seconded by Charles Mengel, Sr. All voted in favor.

**Elvin Shilling – Agenda Request** – Elvin Shilling was present to request his letter of credit be reduced. Engineer Hess informed Mr. Shilling to put his request in writing to the township, than an inspection will be scheduled.

**Charles Courtney – McNees, Wallace & Nurick – Agenda Request** – Charles Mengel, Sr. made a motion to approve the acceptance of the 2017 Construction Plan for Lebanon Valley Distribution Center “Project Liberty” and subsequent authorization to proceed with the modified site construction as depicted thereon subject to the conditions in Engineer Hess’s September 6, 2017 letter, seconded by Richard Rudy. All voted in favor.

Charles Mengel, Sr. made a motion to adjourn the meeting at 8:02 p.m. to hold an executive session, seconded by Richard Rudy. All voted in favor.

Chairman Knapp reconvened the meeting at 8:44 p.m.

The executive session was to listen to information from the township solicitor and township engineer concerning vacating Mill Road and the improvements to S. Center Street.

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Richard Rudy made a motion to approve allocating \$2,500.00 to the township engineering for the preliminary feasibility study for S. Center Street, seconded by Charles Mengel, Sr. All voted in favor. No comments were received from the public.

**ADJOURNMENT** - With no further business, Richard Rudy made a motion to adjourn the meeting at 8:45 p.m., seconded by Charles Mengel, Sr. All voted in favor.

**Respectfully Submitted,**

**Melissa Johnson  
Secretary**