

**MINUTES  
BETHEL TOWNSHIP BOARD OF SUPERVISORS  
JULY 13, 2017**

The workshop was held from 7:00 p.m. until 7:31 p.m. to discuss agenda items.

The regularly scheduled meeting of the Bethel Township Board of Supervisors was held at 7:31 p.m. at the Bethel Township Building, 3015 S. Pine Grove Street, Fredericksburg, Pa with the following people present:

Terry Knapp	Supervisor
Charles Mengel, Sr.	Supervisor
Richard Rudy	Supervisor
Melissa Johnson	Township Manager
John Enck	Township Solicitor
James McCarthy	McCarthy Engineering

Also in attendance were approximately twelve township residents.

The Call to Order was made and the Pledge to the Flag was completed.

**COMMENTS** - None.

**MINUTES** - Charles Mengel, Sr. made a motion to approve the June minutes as presented, seconded by Richard Rudy. All voted in favor.

**ROADMASTER REPORT** - Roadmaster Rudy gave a report.

**Executive Session - Center Street and Mill Street** - An executive session was held to listen to advice from the township solicitor regarding possible road abandonment.

**ENGINEERS BUSINESS** - Engineer Hess submitted his monthly report to the Board and reported on the following:

**LVMHC Waste Water Treatment Plant** - Charles Mengel, Sr. made a motion to accept the time extension of 9/15/17, seconded by Richard Rudy. All voted in favor.

**Snyder/Collins Land Development - Storage Unit Request** – Charles Mengel, Sr. made a motion to reject the proposal of Charles and Robert Winters to remove the paving and buffer planting requirements at the recommendation of the township engineer's June 21, 2017 e-mail recommendation, stating the vehicular access drives be paved with Bituminous Paving materials as detailed on the approved plans and the Buffer Planting be provided as indicated on the approved plans, seconded by Richard Rudy. All voted in favor.

Solicitor Enck will respond in writing to the May 12, 2017 request from Michelle Calvert, Reilly Wolfson, Attorneys at Law.

**Pine Meadows School/Nolt** - Richard Rudy made a motion to accept the time extension of 8/24/17, seconded by Charles Mengel, Sr. All voted in favor.

**Clearwater Construction - Waiver Request §304.2 and §305.2** – Richard Rudy made a motion to approve, waiver request §3.04.2 and §305.2 – of the Subdivision and Land Development Ordinance for Phase I, to allow the placement of a temporary, modular type, building measuring approximately 24' x 70' or 36' x 60' (1,680 SF or 2,160 SF) along with portable toilets, with the following 10 conditions;

- No earth disturbance or change in ground cover is authorized at this time,
- The proposed temporary building and portable toilets shall be located and situated over a portion of the existing stone paving at the site so as not to create any additional storm water runoff,
- The location of the proposed temporary building shall honor all required building setbacks,
- This waiver shall only be for the initial phase of the project and as such, a formal land development plan shall be prepared for the second phase of the project (as described by the applicant) and be submitted to the Township within one (1) year after the approval of these waivers,
- Address any review comments or recommendations provided by the Township Solicitor,
- Adequate off-street parking spaces shall be provided for all employees,
- Accommodations for the collection and disposal of trash shall be provided,
- Obtainment of the necessary Building or Zoning Permit for the installation of the temporary, modular type, building,
- Prior to the issuance of the Occupancy Permit for the new building addition, any required site improvements shall be completed by the applicant and be inspected by the Township,
- As part of the Building and Zoning Permit Application, a current and accurate Site Plan shall be provided with the necessary information to address the review comments offered within McCarthy Engineering Letter dated June 22, 2017,

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and a signed agreement approved by the township solicitor, between the township and Clearwater Construction, seconded by Charles Mengel, Sr. All voted in favor.

Charles Mengel, Sr. made a motion to approve an authorized township official sign the agreement listing the 10 conditions recommended by the township engineer for phase I, between the township and Clearwater Construction, after it is approved by the township solicitor, seconded by Richard Rudy. All voted in favor.

**Randy Martin – Request for Release of Letter of Credit** – Richard Rudy made a motion to release the Letter of Credit in the amount of \$83,380.00, from Randy Martin in its entirety, as recommend by the township engineer, seconded by Charles Mengel, Sr. All voted in favor.

**Irvin and Sally Steiner – Fredericksburg Road – Reduction of Letter of Credit** – Richard Rudy made a motion to accept the replacement letter of credit in the amount of \$7,698.90 from Fulton Bank for Glen R. Martin and Lorene W. Martin for the remaining lands of the Irvin C. and Sally E. Steiner Fredericksburg Road Subdivision Plan, seconded by Charles Mengel, Sr. All voted in favor.

Charles Mengel, Sr. made a motion to reduce the Irvin C. and Sally E. Steiner Letter of Credit by \$18,628.37, as recommended by the township engineer, seconded by Richard Rudy. All voted in favor.

Charles Mengel, Sr. made a motion to accept the replacement letter of credit in the amount of \$10,397.48, from Members 1<sup>st</sup> dated July 12, 2017 for Charles Bender and Nicole J. Bender for Lot 1 of the Irvin C. and Sally E. Steiner Fredericksburg Road Subdivision Plan, upon review of the letter of credit and it is acceptable by the township solicitor and the original is received by the township manager, seconded by Richard Rudy. All voted in favor.

Charles Mengel, Sr. made a motion to reduce the Irvin C. and Sally E. Steiner letter of credit in the amount of \$10,397.48, after the Members 1<sup>st</sup> letter of credit for Charles and Nicole J. Bender in the amount of \$10,397.48 is acceptable to the township solicitor and the original is received by the township manager, seconded by Richard Rudy. All voted in favor.

**Bell and Evans - Letter of Credit Request** - No action.

**David Brubaker – Letter of Credit Request** - No Action.

**SOLICITOR BUSINESS** - John Enck reported on the following:

**Lebanon Valley Distribution Center** - No action.

**S. Gerald and Karen Musser – Letter of Credit** – No action.

**RECREATION REPORT**

**Park and Pool Employees** – Richard Rudy made a motion to hire part time seasonal workers, Samantha Ritchie as a life guard at \$8.75 an hour and Chantelle Gerhart as a concession stand worker at \$7.25 an hour for the 2017 pool season, seconded by Charles Mengel, Sr. All voted in favor.

**FSWA REPORT** - The FSWA representative was not in attendance.

**FINANCIAL REPORT** - Charles Mengel, Sr. made a motion to approve the Financial Report as presented in the meeting packet, subject to audit, seconded by Richard Rudy. All voted in favor.

**BILLS PAYABLE** – Richard Rudy made a motion to approve the Bills Payable as presented in the meeting packet, seconded by Charles Mengel, Sr. All voted in favor.

**OLD BUSINESS**

**Fredericksburg Fire Co. Phantom Box Change - Authorization Request Form** – No Action.

**Small Garage Addition** - Tabled no action. Estimates will be obtained.

**NEW BUSINESS**

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**Barbara Grumbine – Lebanon County Ag Land Preservation Program** – Ms. Grumbine presented the Board of Supervisors with a certificate recognizing the township pledge of \$5,000 for 2017. To date 1,421.66 acres were preserved in the township.

**Resignation of Crossing Guards** – Charles Mengel, Sr. made a motion to accept the resignation from Allen Saphore and Joyce Saphore with regrets as part time seasonal crossing guards, seconded by Richard Rudy. All voted in favor.

**Shannon Smith – Electrical Order \$1,469.28** – Charles Mengel, Sr. made a motion to hold off approving the change order until the key fob situation is straightened out, seconded by Richard Rudy. All voted in favor.

**V-Plow** - Charles Mengel, Sr. made a motion to advertise the sale of the V-Plow in the paper and on Municipal Bids, seconded by Richard Rudy. All voted in favor.

Solicitor Enck suggested we refer to the township magazine from May 17<sup>th</sup> regarding the requirements for Municipal Bids and possibly PSATS.

No comments were received from the public.

**EXECUTIVE SESSION** - Charles Mengel, Sr. made a motion to adjourn the meeting at 7:59 p.m. to hold an executive session to receive advice from the township solicitor and not deliberate regarding possible abandonment of a township road, seconded by Richard Rudy. All voted in favor.

The meeting was reconvened at 9:28 p.m.

**ADJOURNMENT** - With no further business, Richard Rudy made a motion to adjourn the meeting at 9:28 p.m., seconded by Charles Mengel, Sr. All voted in favor.

**Respectfully Submitted,**

**Melissa Johnson  
Secretary**